

2020 USSV CHARITABLE FOUNDATION ANNUAL MEETING MINUTES

ONLINE VIA ZOOM

AUGUST 28, 2020

Charitable Foundation President John Markiewicz opened the meeting at 1330 on August 28, 2020

Since this meeting is a continuation of USSVI Annual Pre-BOD meeting we will dispense with the opening items.

Introduction of Fund Managers

Ray Wewers Ken Nichols Bob Frick

CHARITABLE FOUNDATION PRESIDENT'S REPORT

- 2020 seems like a year that never existed
- The COV-ID 19 has impacted most every organization
- Will call on various Fund Managers for reports later
- Thanked all members involved in assisting where we could during the pandemic

ELECTION OF OFFICERS—

- All officers of the USSVI Board are members of the CF board but some Fund Members are not. John Riley, Joe Mathis, Robert Frick and Ken Earls
- Jon Jaques made motion to elect these fund managers to the CF Board, Steve Bell seconded the motion. All present approved the election, Motion passed.
- Nominations for officers of CF board: President—John Markiewicz, Secretary—Ray Wewers, Treasurer—Ken Earls. No other nominations. All officers approved unanimously.
- Appointment of Executive Director---John Markiewicz appointed Ken Earls as Executive Director
- Other appointments:
 - 1.** Brotherhood Manager—Ken Nichols
 - 2.** Memorials and Submarine Museum Manager—Ray Wewers
 - 3.** Building Fund Manager---Jon Jaques
 - 4.** Legacy Fund Manager---Jon Jaques
 - 5.** Scholarships---Robert Frick
 - 6.** Library and Archivist---Joe Mathis

7. Kaps4Kids---John Riley

8. Investments---Ken Earls with committee members, John Markiewicz, Jon Jaques and Pat Householder

Jon Jaques made motion to approve Fund Managers as proposed. Steve Bell seconded motion. All approved. Motion passed

INSURANCE ON OFFICERS AND BOARD MEMBERS

- We have a Crime policy on Director and all board members but we do not have a Director's and Officers' policy. Ken Earls stated the 3 year premium is \$781 and covers us from taking off with organization funds. Without a D and O policy, any of us Board Members can be sued. Quote on such a policy was for 3 years at \$2700. Ken felt this to be rather expensive if anyone felt at risk without such a policy. A year ago, the Scholarship Fund made a decision which was not exactly as intended by the donor(s). We worked through that and resolved the discrepancy. Any opinions? It is difficult to get money for our funds, and \$2700 is a lot of money but would protect us if we were to be sued. Bob said he had a personal umbrella policy but does not know if he is covered for any activity he is involved with in the CF. Bob feels that there is no possibility of being sued for an honest mistake in awarding scholarships. Dolphin scholarship committee does blind voting such that the selection committee sees only the application but they do not see the names of the applicant. We do discuss some individual applications when there is any question about an individual's qualification. Each scorer scores each applicant independently and Bob is the only one who sees all the scores. He is not particularly concerned but the cost is equivalent to about one and a half scholarship. But he feels it would be better to be safe than sorry. John Markiewicz has talked with other boards and he gets the comments that it doesn't matter, waste of money and some say they would not serve on a board without a D and O policy.
- Les Altschuler made a motion to purchase a D and O policy, Wayne Standerfer seconded. Discussion: Jon Jaques thinks there is not much exposure and doesn't feel we have much risk so doesn't think it is advisable to spend this amount of money, since the CF is a financial group and really does not have much exposure.

• Roll call vote:

Jon Jaques	No	Jim Demott	No
Steve Bell	Yes	Bob Frick	No
Paul Hiser	No	Ken Earls	Yes
Les Altschuler	Yes	Ray Wewers	Yes
Ken Nichols	Yes	Wayne Standerfer	Yes
Tom Williams	No		
Jim Denzien	No		

Due to tie John Markiewicz voted yes to break the tie and pass the motion.

Treasurer Report---Ken Earls

- Ken was appointed CF Treasurer on November 2, 2019 and Bob Bowman was a great support during the transition and is still a great -
- Ken did a ten year analysis of CF donations and finances. He developed a fundraising plan which was interrupted by the COV-19 pandemic. There was one base that did make a donation of \$3700.
- He installed a new website for the Charitable Foundation—ussvcf.org. It is a simple website for simple applications. It was a quick and easy installation and start-up and the cost is \$1500/year. They do charge a fee to process donations which is 4.8% of the donation amount but if you decline, there is a fee of 1.5% deducted from the donation. Some members make recurring donations that amount to about \$275/month
- We need more participation from our membership. Large corporations ask how much our membership is involved before they consider donating. For the 12 months ending July, 2020, we had 196 donors out of 12,000 members. We need to get up to 2500 donors before they get interested. Frank and Charles Hood are at the top of the donor list with over \$25,000 in donations in the past year from the profits from their books. Since the new website has been up we have had some \$3200 plus in donations so the website is working.
- Bob Frick has been our scholarship chairperson for 4 years and has a goal of increasing our scholarships by a factor of 2—from \$1000 to \$2000. We are 1-2 decades behind in the number of scholarships and value of scholarships. We need this increase to close the gap in the cost of education. This past year 52 scholarships were awarded in the amount of \$101,000. There are some grant programs coming up in the future. Pearl Harbor group invites us to apply for a grant each year. Northrup Grumman donates each year and he requests a little more each year. He is phasing out the 4 year scholarship program and is honoring all requests that are submitted. He wants to shoot for 50-100 scholarships per year at \$10,000 each. We need to advertise in publications and set up a table at the next Submarine League Symposium. We will open the period for applications beginning in October.
- USS Batfish restoration fund, the Seal Beach Memorial and the Corpus Christi Submarine Memorial.
- Ken Nichols reported that the Brotherhood Fund assisted a couple in Louisiana suffering from cancer and needed assistance to go to New Orleans for treatment. Also said we might consider purchasing laptops for students who need them for virtual schooling due to COV-19. He is working with a veteran from Brazos Valley Base who needs assistance. He expects to get some

requests from shipmates who may be affected by the fires in California and by the hurricane which is approaching Louisiana and Texas.

- John Markiewicz talked about the Library Fund which has been dormant for some time but he will leave that up to Ken Earls. He also talked about the Kaps4Kids program which had some early discussions why we should do this but it has come to be one of the most successful programs in the Charitable Foundation. John also talked about the Building Fund which is being used mostly for the Clubhouse. Also, we need to revive the Legacy program in the future.
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- Ken discussed the many sub-funds we have in the Scholarship, Memorial and Kaps4Kids funds. Bob Bowman would take the income each year and put it in the General Fund and then divide it proportionally to each fund's General Fund. Issue arose with the Corpus Christi fund which was set up in the Charitable Fund since there was interest accruing in it. Ken thought this is true but the interest does not go into the Corpus Christi Fund but into the Foundation's General Fund. In the future, any sub-fund that has money in the Charitable Foundation's major funds will have the interest drawn on that fund allocated to it.
- Ken also talked about the use of Quick Books shared with Fred so when Ken is using the program, Fred cannot use the program and vice versa, so he will work on resolving this issue, possibly by using the Quick Books cloud. In this manner, each treasurer and Fred can use the Quick Books program at any time.

Charitable Foundation President John Markiewicz closed the meeting at 1445 on August 28, 2020.

Respectfully submitted,

Ray Wewers

USSV Charitable Foundation Secretary