



# **Scouting Award Program Manual**



**Scouting Program Chairman**

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## **Section 1: History**

Our Scouting program was initiated in 2004 by then National Commander Tom Colon and the late Art Randall of USS Columbia Base. Special recognition also goes to John Theotonio (NJ South Base), Paul Orstad (Groton Base, Joe Negri Award Recipient), Patrick Householder (Seattle Base, past National Commander and Joe Negri Award Recipient), Wayne Standerfer (Dallas Base, Past Central Region Director, and Recipient of the Robert Link and Joe Negri Awards) and various Base Commanders, Scouting Chairmen and Scoutmasters who have worked through the years to make this program the success it has become.

## **Section 2: Introduction**

As a presenter of the USSVI Scouting Award Certificates you and your shipmates will meet some really fine and talented young men and women. They have proven their abilities as good citizens, leaders, scholars and have a focus on their goals. The majority has or will receive college scholarship offers.

The Scouting Awards are performance based achievements whose standards have been well-maintained over the years. Any young man or woman who rises to this level will find it carries with it a special significance, not only in Scouting, but also as they enter higher education, business, industry and community service. To justify the claim of special significance the following list contains a few of the famous achievers that have reached this level of recognition:

Eugene "Lucky" Fluckey, (WWII Submarine Shipper, RADM & Medal of Honor Recipient).

Gerald Ford (38th President)

Neil Armstrong (1st man on the moon)

James Lovell (Astronaut)

J. Willard Marriott (CEO Marriott Corp)

William C. DeVries, M.D. (Transplanted first artificial heart)

## **Section 3: How to Start**

- A. Determine which base member will chair this program for your base
- B. Have him contact your local Scouting Council which can be found by entering your zip code at the following site: <http://scouting.org/localcouncillocator.aspx> or just search for "**BSA Councils**" and look for Regions/Areas for your location.
- C. Contact the Council and introduce yourself, explain who we are, what we do and let them know your base would be honored to participate in the ceremony that recognizes the significant achievements these young men and women have obtained.
- D. Supply the council copies of the Program Introduction sheet and application located in the Council Information file on our National Website/Awards/Programs page.
- E. This is a base anchored program so ask that they contact you or your chairperson directly with any upcoming requests and to please allow sufficient time for you to prepare the documents.
- F. Order patches from the National Storekeeper

#### **Section 4: Preparing for Presentation**

- A. Remain in close contact with the person(s) conducting the ceremony to insure that they have room in the ceremony for your presentation and you have all the recipient's names. This prevents an embarrassing moment by showing up at a ceremony that can't accommodate you or not leaving out someone you knew nothing about. If the application has been properly filled in the contact information will be listed in the "Contract" section of the application.
- B. The Necessary presentation certificates can be obtained on our National Website by clicking the left side tab "Awards" and then the "Programs" tab. This form is on line fillable, meaning you can replace the "National Awards Program" with your base name, the "Award Recipient" with the Eagle Scout's name, change to the "Seventeenth Day of September 2015" to the presentation date and replace the two "Signatory #'s) with what ever titles you choose to have sign the certificates. This certificate can be saved on your computer to be used as needed.
- C. The Certificates can be printed on any appropriate document paper of your choice, (Gartner code 34680-**36004** or 34680-**77743** gold bordered parchment paper which is available at office supply stores make a very nice looking document and is in use by several bases. The National Storekeeper handles the **36004** pattern which can be ordered from him.
- D. Include any additional information you think would be appropriate such as the bio of Admiral Fluckey which is located in the Scouting Information Packed on our National Website/Awards/Programs page under Scouting Additional Documents. Following the Bio is a sample presentation using a parallel paths scenario. You can use any or all of these documents or read through them and develop your own presentation materials, often you can incorporate data about the Eagle Scout's Eagle Project if you can get that information soon enough.
- E. If the ceremony will take place outside of the normal driving range from your location you can try to locate a base member that lives closer to the presentation site and would be willing to make the presentation. Any willing base member can make the presentation.
- F. If no one is available or the distance and/or timing prevents a personal appearance, mail the presentation package directly to the contact person along with a letter of congratulations, a short presentation and explanation.

### **Section 5: Presentation**

- A. The presentation ceremony is attended by family, friends, teachers and politicians. The ceremony is not under our control so prepare yourself to be flexible in making your presentation. We are there to honor the inductee and answer any questions they may have about Submariners, past, present and future. In some instances Bases have invited the Eagle Scout with some family and friends to attend a Base meeting for the USSVI Award Presentation.
- B. Most ceremonies are fairly formal so please dress accordingly. The suggested uniform of the day is a white shirt, tie and your Sub Vest.

### **Section 6: Request received by National**

The Scouting Program is intended to be handled entirely at the Base level, but occasionally an Award Request will be received by our Program Chairman David Farran. When this happens, he will forward the request to the nearest Base Commander of Base Scouting Program Chair and ask that they arrange for the presentation either in person or by mailing it, as discussed in Section 4/E of the manual. If no other arrangements can be made the Program Chairman will send a mailing to the contact person containing the required documents.

You will find this to be a very fulfilling activity that promotes what is described in paragraph three of our purpose, which says:

**“The organization will engage in various projects and deeds that will bring about the perpetual remembrance of those shipmates who have given the supreme sacrifice. The organization will also endeavor to educate all third parties it comes in contact with about the services our submarine brothers performed and how their sacrifices made possible the freedom and lifestyle we enjoy today.”**